

Muslim Aid is Non-Governmental Organization working to create lasting and positive change in the lives of vulnerable people affected by poverty and disaster. We kindly request your best quotation for the below products **THIS IS NOT A PURCHASE ORDER**. Should a purchase order be placed subsequent to this RFQ the terms and conditions of purchase of the purchase on the back of the Purchase order document will apply. Muslim Aid may, unless the supplier expressly stipulates to the contrary, accept whatever part of the offer that we so wish.

PR no(s):	LOG-December -22-00	Date RFQ sent out:	12/04/2022
		Date quotation due back:	13/12/2022
		Procurement person responsible:	Ibrahim Hassan

SUPPLIER NAME:		RETURN QUOTATION TO:	
Contact name	اسم المورد	Contact name	Ibrahim Hassan
E-mail	الايمل	E-mail	<a href="mailto:ibrahim.hassan@muslimaid.com">ibrahim.hassan@muslimaid.com</a> / <a href="mailto:amel48929@gmail.com">amel48929@gmail.com</a>
Phone	التلفون	Phone	
Fax	الفاكس	Fax	
Mobile	الموبايل	Mobile	249914949571- 116588383
Address	العنوان	Address	Gedaref

Date product (s) required by:	15/12/2022
Delivery Location:	Muslim Aid Gedaref Office - Salamabi
Delivery method (if applicable):	
Payment terms:	100% After delivery

Line item no.	Description of Goods / Services <small>(add attachment for technical specification if very detailed)</small>	Unit / Form	Quantity required	For supplier to fill in:			
				Currency	Unit Price	Total Price	Availability date
1	Printer:laserjet (print , copy,scan, email,internet connection) print up to 40 PPM (See attached specification)	Unit	1	SDG			
2	Projector: Full screen , brightness 3500 pixells (dimensions (w xd x h) 309 x229 x 102 mm, computer interface (See attached specification)	Unit	1	SDG			
3	Laptop:Core i5 and core i7 , Ram 500GM, 14 inches screen , camera 6th generation, Ms office	Unit	2	SDG			
4	Taplet (smart phones) touch screen , Ram 64GB, dimension : 8.37" x 4.91" x 0.31" andriod 11 Battery capacity 5100 MAH (See attached specification)	Unit	4	SDG			
<b>Subtotal</b>							
<b>Sales tax (if applicable)</b>							
<b>Delivery charge (if applicable)</b>							
<b>Other charges (if applicable)</b>							
<b>TOTAL</b>							

Additional information required from supplier: Samples of required items should be send with quotation

Essential Criteria	Award Criteria
[1] Quote must be valid for 20 days	[1] Assurance of Supply
[2] supplier provide documentations to prove that they are legally operate in Sudan and in the business of provision of goods products . Irrelevant business license will not be considered.	[2] Relevant Experience with other INGO UN Agencies
[3] Supplier confirmation of compliance with Muslim Aid Anti-Bribery and Corruption Policy, Child Safeguarding Policy, and supplier Code of Conduct.	[3] Capacity to deliver multiple deliveries in short span of time (in days)
[4] Supplier submit quotes in a way it is directed in Required Response and Pricing of Bid.	[4] Financial Capacity
[5] Presentation of audited financial reports from a reputable accountant/accountancy firm for the past 3 years audited balance sheet to confirm financial capacity of your company and that your company is not under the risk of bankruptcy. Bidder must confirm if its financial capacity is low	[5] Additional benefits

Supplier confirmation of offer		Supplier stamp	
Name			
Title			
Signature			